WELCOME & INTRODUCTIONS

Associate Provost for Academic Affairs
Dr. Michael T. Stephenson

Experienced APR Guests
Dr. Christian Brannstrom, Assoc. Dean for Academic Affairs, Geoscience
Dr. Heather Lench, Department Head, Psychological & Brain Sciences
Dr. Emil Straube, Department Head, Mathematics

DARS Representatives
Sharon Xu, Nilani Preethika, Adrienne Lewis

APR Program Coordinator
Ms. Bettyann Zito
TODAY’S MEETING

• Why do we do Academic Program Reviews?
  • How does the department/program benefit from the review?

• What is the process?
  • What happens between now and 10 years from now?

• What costs are involved?

• How do I get started?

HANDOUTS

• This PowerPoint presentation

• APR Guidelines

• Documents from Prior Review
  (note: your most recent self-study report is at: http://apr.tamu.edu)

• Contact Information Sheet

• 2019-2020 Academic Calendar
OVERSIGHT

Provost’s APR Administrative Team

• Provost - Carol A. Fierke
• Associate Provost for Academic Affairs - Michael T. Stephenson
• Associate Provost for Graduate & Professional Studies – Karen L. Butler-Purry
• Associate Provost for Undergraduate Programs - Ann L. Kenimer
• Interdisciplinary Programs - Michael J. Benedik
• APR Program Coordinator - Bettyann C. Zito

College Dean

Department Head

WHY WE DO THIS

• Meet Requirements
  • SACSCOC and State Law (Texas Administrative Code)

• Historical
  • Doctoral reviews initiated by the OGAPS in 1999
  • THECB added requirement to conduct reviews, and included Master’s requirement in 2007; undergraduate reviews optional
  • Texas A&M elected to include baccalaureate reviews; undergraduate reviews to be conducted simultaneously with graduate programs in same discipline

• Useful and Strategic
  • How are we doing?
  • Tool for strategic direction of program
  • Invest in excellence
**REVIEW TEAM**

- Department nominates 8-10 professionally prominent individuals, usually nationally recognized in their field
  - Nominees should be a diverse group of individuals with majority representation from schools identified as either peers or aspirant peers of TAMU, the College, the Program/Department.
  - Nominees should have experience with undergraduate and graduate programs, and with the teaching, research, and engagement or service components of the discipline as appropriate.
  - Nominees submitted through administration of program
  - Indicate a proposed Chair and alternate

- Number of Reviewers
  - Bachelor’s or Master’s programs only = 2 reviewers
  - Master’s + Ph.D. program(s) = 3 reviewers
  - Bachelor’s + Master’s + Ph.D. programs = 4 reviewers
CHARGE TO THE EXTERNAL REVIEW TEAM

• Based on the data / information provided in the self-study report or gathered by the external review team, what are the degree program’s overall strengths and weaknesses?

• How well do the degree program’s strategic goals align with those of its college and with those of Texas A&M University?

• How would you compare this degree program with its peers? Specifically, is the curriculum directly related and appropriate to the mission and goals of the institution?

• What improvements (including student learning and faculty development) has the degree program made since the previous program review?

• With only current resources or a modest infusion of new ones, what specific recommendations could improve the degree program’s performance, marginally or significantly?

SELF STUDY

Structure and Contents – pp. 12-13 APR Guidelines

• Approach to each section:
  • Describe past five years
  • Analysis and Reflection
  • Forward looking and strategic
  • Tell a story (don’t just insert charts and numbers).
  • BUT, include required data as indicated by *
  • Be candid about the past and realistic about future.
SELF-STUDY, continued

Required Appendices

• Institutional Profile (Official Documentation provided by the Office of the Provost that includes the SACSCOC institutional summary and the most recent SACSCOC financial profile.

• Faculty curriculum vitae (short versions, 2-5 pp recommended)

• Department Strategic Plan

• Weave Online Reports (assessments)
  • Undergraduate and Graduate Programs; past 3 years

ITINERARY

Site visit is 3.5 days

• Schedule flights to allow external review team to attend dinner Sunday and depart after lunch on Wednesday

• Lodging is at One Circle Drive and reserved by APR Program Coordinator

• Breakfast meetings are coordinated by the APR Program Coordinator
  • Monday, 8:00 – 8:45 a.m. - Entry Breakfast Meeting (ERT and APR Team)
  • Tuesday, 7:30 – 8:30 a.m. – (ERT)
  • Wednesday, 7:30 – 8:45 a.m. - Exit Breakfast Meeting (ERT, APR Team, Provost and College Dean)
EXPENSES

• Provost’s Office will subsidize some of the expenses
  • Provide 02 account in August
  • Department pays for airfare, rental car, dinners, receptions, and meals during review

• Expenses paid by the Provost’s Office (APR Coordinator)
  • Lodging and breakfasts at One Circle Drive
  • External Review Team Expenses (paid after receipt of the ERT’s Final Report)
    • Professional Fee, $1500
    • Travel expenses incurred by the ERT member (does not reimburse alcohol)

TIPS

• Review the APR Guidelines

• Review department’s most recent review, follow up reports, last self-study (http://apr.tamu.edu)

• Incorporate faculty, staff and students in the review preparations
  • Self-Study Team
  • Logistics/hosting/itinerary
  • Include review topic at department meetings, graduate and undergraduate student meetings, staff meetings
IMMEDIATE ACTIONS

• Contact Information Sheet

• Select Date for Review by December 19, 2018
  • Reserve on Department Administrators’ calendars
  • Coordinate with respective Dean’s Office(s)

• Compile list of external review team nominees
  • APR Coordinator will request your submission approximately 10 months before your review date.

• Initiate Self-Study

QUESTIONS

Questions?

Guest’s Advice